

This file has been cleaned of potential threats.

If you confirm that the file is coming from a trusted source, you can send the following SHA-256 hash value to your admin for the original file.

74cb1c947eb520cf972299739e5881565a1af4e4d715f85f0a2203c335720b7c

To view the reconstructed contents, please SCROLL DOWN to next page.

**DEVELOPMENT GUIDE ACADEMIC SERVICE (RISING REVENUE)
COLLEGE OF INNOVATION AND MANAGEMENT
SUANSUNANDHA RAJABHAAT UNIVERSITY.**

Phatthanan Rotrungwat^{*}, Duangkamol Surabhidh^{}, & Cholpassorn
Sitthiwarongchai^{***}**

** College of Innovation and Management, Suan Sunandha Rajabhat University,
Bangkok, Thailand,*

*E-Mail: *phatthanan.ro@ssru.ac.th, **duangkamol.su@ssru.ac.th,*

****cholpassorn.si@ssru.ac.th*

ABSTRACT

This research aims to 1. Guidelines for the development of the manual reimbursement process - paid Outreach Program. (Project Revenue) College of Innovation and Management. This research using quantitative research, the population in this study include management and technical support personnel, College of Innovation and Management research results from the development of the manual process, withdrawn - paid Outreach Program. (Rising Revenue) of the project and withdraw the project. To pay the costs of the Outreach Program. (Rising Revenue) effectively. Based document editing decline. The issues can be resolved guide is disbursed, comprising the steps of withdrawal - to pay. The accompanying document to the project which can help to ease the disbursement. More rapid And evaluation of user satisfaction from the trial. The results satisfaction levels.

Keywords: Development , Academic Service, Rising Revenue

INTRODUCTION

The Ministry of Finance The cost of the training event. And the International Conference 2549 (Amendment No. 3 to the Act 2555) is used in order to determine the correct rate of pay the costs of the government. And its annual budget request. However, because regulations have been amended to No. 3, and may be adjusted according to cost some measures to mitigate the impact of the adjustment of the minimum wage, making 2556 its Outreach Program. The withdrawal Outreach understand discrepancies in the budget cost of the Outreach Program. The budget does not meet the actual disbursement. As a result, the Outreach Program have overpaid in the parts can not be opened. Outreach and some organizers are required to pay back to the organizers of the service. But can not pay back because of budget disbursement to pay the vendor directly in GFMS (public financial management systems. E) Another The withdrawal Outreach Do not understand the classification of expenditure, the cost of the training program in the area of remuneration and the material issues in classifying expenditure category. Examples Compensation students And the contracting The evidence gathered in the disbursement of funds has not fully warmed greenhouse diligence and flags Twilight Beauty (2555,. Page abstracts) priority in the disbursement of funds. The service is to provide regular services sector and equality. Focus on serving officials of the authorities to resolve questions and explain the relevant authorities are able to solve the problem. For questions and explain the issues and recommendations conclude that the financial system development. Analyzing the development of financial systems in order to know the needs of staff and workers to bring the financial system to be effective. Action to achieve accuracy, transparency and cost-saving

actions to be fast. Timely decisions Research suggested above. There should be a manual operation on the rules and financial regulations. (Cited in Patcharin. Monday Report, 2559) [1].

Implementation of the project, each project must be planned budget. When the project Finished Withdrawal - pay scheme is an important part of the project. Outreach The mission is one of education. To educate the community and society. The project must have a budget. Outreach (Project Revenue) is the mission of the college. To comply with the University's strategic That the institution is a center that brings technical knowledge. Communities and society The Outreach Program (Project Revenue) took part. When the project is completed. There will be cash - budget details of the budget will contain details of the withdrawal - to pay. This makes the project Be careful Research and Outreach College of Innovation and Management University He recognizes the importance of the issue - money. The accuracy requirement Withdrawal - pay for performance. The researchers intend to study the preparation process of withdrawal - to pay. To get the process The process of withdrawal - to pay As a guide to those duties. [2].

OBJECTIVE

1. To find ways to develop payment manual-pay for academic service projects (Income Procurement Project)
2. To study the success of the payment - payment process for academic services projects.

METHODOLOGY

Quantitative Research (Quantitative Research) collected data from a sample of the population using a single measurement. Using a questionnaire (Questionnaire) as a tool to collect data. The research questions were prepared. To be useful to collect data from various documents analysis.

Sub-Section 1

Research in this the quantitative research the population in this research is the academic staff. And technical support College of Innovation and Management University High School number 90 in the period to carry out research during the month of October 2561 - June 2562.

Population (Population) used in the research. consisting of personnel College of Innovation and Management University High School A total of 90 people

The sample the sample used in this research is innovative and college administrators to manage users and 1 technical support personnel. College of Innovation and Management of 10 people were selected by simple random sampling method (Simple Random Sampling)

Sub-Section 2

1. Report of the Board of the summary process of finding a common agreement in the meeting.

2. The efficiency of the manual reimbursement process - paid Outreach Program. (Project Revenue) College and innovation management. University The research will be analyzed using descriptive statistics (Descriptive Analysis) and query execution, data analysis and processing by a computer. The program SPSS (Statistical Package for Social Science) to process and analyze the data according to the hypothesis. Data were analyzed using \bar{x} average and standard deviation (SD) and they are presented as tables and descriptive.

RESULTS

1. Analysis of samples 2 males, accounting for 18.18 percent and women 81.82 percent to 9 people.

2. The results of the samples from the Executives 1 was 9.09 percent, and academic support staff of 10 people, representing 90.91 per cent.

3. The results of the efficiency of the development process manual Pathfinder - paid Outreach Program. (Project Revenue) College and innovation management as a whole is at the highest level ($\bar{x} = 4.36$, $SD = 0.51$) when considering the side with the highest level is the format of the catalog ($\bar{x} = 4.39$, $SD = 0.57$), followed by the contents of the manual ($\bar{x} = 4.36$, $SD = 0.53$) and subsequent. The utilization ($\bar{x} = 4.28$, $SD = 0.51$).

4. Overview of the contents of the manual reimbursement process - paid Outreach Program. (Project Revenue) is the highest level ($\bar{x} = 4.36$, $SD = 0.53$) when considered individually. Issues with the highest level there is a clear procedure manuals. Step simplification ($\bar{x} = 4.55$, $SD = 0.52$), followed by point guide is clear the process ($\bar{x} = 4.36$, $SD = 0.67$) and readable guide. Not complicated ($\bar{x} = 4.18$, $SD = 0.40$).

5. Overview of manual layout process issue - paid Outreach Program. (Project Revenue) is the highest level ($\bar{x} = 4.39$, $SD = 0.57$) when considered individually. Wherein the level of the highest form of easy-to-use ($\bar{x} = 4.45$, $SD = 0.52$) point, followed by a remix content easy to understand ($\bar{x} = 4.36$, $SD = 0.46$) and a book suitable for. active ($\bar{x} = 4.36$, $SD = 0.67$).

6. The overall utilization of the manual reimbursement process - paid Outreach Program. (Project Revenue) is the highest level ($\bar{x} = 4.34$, $SD = 0.44$) when considered individually. Issues with the highest level of help related to the withdrawal - to pay. Easier ($\bar{x} = 4.63$, $SD = 0.50$) points, followed Guide to understanding the process ($\bar{x} = 4.36$, $SD = 0.50$) guide can be used to make decisions on workload ($\bar{x} = 4.27$, $SD = 0.47$) and the guide can reduce errors in the work. Comments at a high level ($\bar{x} = 4.09$, $SD = 0.30$).

CONCLUSION AND FUTURE WORK

From research "The development of the manual reimbursement process - paid Outreach Program. (Project Revenue), College of Management and Innovation "discussion below.

1. The issue of manual processes - paid Outreach Program. (Project Revenue) of the project and withdraw the project. To pay the costs of the Outreach Program. (Project Revenue) effectively. Based document editing decline. The issues can be resolved guide is disbursed, comprising the steps of withdrawal - to pay. The accompanying document to the project. Which can help to ease the disbursement. More rapid And evaluation of user satisfaction from the trial. The results of satisfaction in "most" ($\bar{x} = 4.36$, $SD = 0.51$), consistent with the concept of supporting a dawn (2543, page 24, reference Patcharin Chanchaeng page 22) guidelines. creating operations manual Which is in the form of a document or book. To those who applied to be followed to achieve the objectives. The target document or book yourself.

2. Guidelines for the development process of withdrawal - in the Outreach Program. (Project Revenue) should be a guide for users that have followed. To make the clearance process - pay. The cost of the project is to be reduced by delays in editing the document. This is consistent with the findings of the study Wilaiporn. Mithra Protection Committee (2554 28) that the study of development finance in the Faculty of Arts and Architecture. Rajamangala University of Technology Lanna, found that a manual operation on the laws and regulations governing financial.

ACKNOWLEDGEMENTS

I would like to express my sincere thanks to Suan Sunandha Rajabhat University for invaluable help throughout this research.

REFERENCES

- [1] Chittirat Saenglerthai. (2016). Educational research methodology, Nakhon Pathom: University Nakhon Pathom Rajabhat
- [2] Nisha Phacharoenrungrueangchai (2004). A guide for managing school lunch programs.
- [3] Don Chimplee Pittayakhom Master's Thesis (Educational Administration), Bangkok: Graduate school Srinakharinwirot University
- [4] Nuadi Rungsawang. (2000). Development of a School Curriculum Construction Guide for Elementary School Teachers, Master of Education Thesis. (Courses and supervision field) Nakhon Pathom: Graduate School Silpakorn University
- [5] Boonchom Si Sa-at. (2013). Preliminary research (9th edition). Bangkok: Suwiryasarn
- [6] Royal Institute Dictionary, 1999. (2003). Bangkok: Nanmeebooks.
- [7] Patcharin Janjang. (2016). Development of disbursement manual for organizing academic services of Nakhon Pathom Rajabhat University. Nakhon Pathom Rajabhat University