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# THE DEVELOPMENT OF ENROLLMENT PROCESS TOGETHER WITH FIELD EXPERIENCE FOR UNDERGRADUATE, FACULTY OF FINE AND APPLIED ARTS, SUAN SUNANDHA RAJABHAT UNIVERSITY

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## ABSTRACT

study of development of enrollment process together with field experience for undergraduate, Faculty of Fine and Applied Arts The objectives are 1) to study the problems in the practice of enrollment process together with field experience for undergraduate, Faculty of Fine and Applied Arts, Suan Sunandha Rajabhat University 2) To study guidelines for developing enrollment process together with field experience for undergraduate, Faculty of Fine and Applied Arts, Suan Sunandha Rajabhat University The results of the research can be used as a guideline for educational service practitioners. Faculty of Fine and Applied Arts Suan Sunandha Rajabhat University The population used for this study was 10 academic personnel and 60 students who wished to register for professional experience training. The research instrument was a questionnaire and the data were analyzed with percentage, frequency, mean, and deviation values. standard ben

**Keywords:** Development, Process, Suan Sunandha Rajabhat University

## RESEARCH RESULTS

1. The majority of the sample were female, 21 years old, and students majoring in performing arts. (Theatrical Arts and Creative Entrepreneurship) Students have a level of knowledge and understanding of the process for registering for professional experience courses. The overall picture is at a high level. When considering each item It was found that the problems found, in order from highest to lowest, were at a high level, consisting of students submitting application forms with incomplete related documents. With a mean of 3.85 and a standard deviation of 1.42, students had more than 1 course left to graduate. with a mean of 3.45, standard deviation of 1.35, and students submitted their request documents late. causing students to pay a fine with a mean of 3.25, standard deviation of 1.15, and there are suggestions for guidelines for developing the registration process for professional experience training courses. Bachelor's degree Faculty of Fine and Applied Arts Suan Sunandha Rajabhat University is requesting that a technology system be used to request a request form for registration to participate in professional experience training. To reduce the use of resources and reduce cumbersome steps and reduce the time in document delivery.

2. Guidelines for enrollment process together with field experience for undergraduate, Faculty of Fine and Applied Arts, Suan Sunandha Rajabhat University, researchers can analyze and design system development. used to improve processes and work methods The new process can be summarized as follows: 1) The university announces the academic calendar in the reg.ssru.ac.th system. and notify students. 2) Prepare document forms into the online system. for students to download 3) Students can submit petitions through the online system 4) Faculty staff receive petitions and examine them and present them to administrators for consideration,

respectively. 5) Make appointments for students to follow up on registration to participate in professional experience training.

## **INTRODUCTION**

Suan Sunandha Rajabhat University Organized education in the system And the Faculty of Fine and Applied Arts offers bachelor's degree students in the regular semester, which is a full-time study arrangement, with 1 academic year divided into 2 regular semesters. A regular semester has a duration of not less than 15 weeks and may be offered in the summer semester. The number of credits has been determined to be in proportion comparable to the normal semester. Every semester, students are required to register for a course or set of courses as determined by the university. and determine the registration of students in the system for regular students Register for no less than 9 credits and no more than 22 credits.

Suan Sunandha Rajabhat University requires students to register for classes on their own. Through the Free Enrollment system, which must be carried out according to the university's academic activity calendar. After that, students will be allowed to apply for registration to participate in professional experience training. At the faculty/college In the performance of registering for classes to participate in professional experience training This service is for students who have no more than 3 credits remaining and will graduate. Through consideration by the teaching staff. and advisor and the dean considers and approves Therefore, educational service officers can enrollment process together with field experience for undergraduate. Past performance There are still problems in working, including students not looking at the calendar of academic activities. Students and instructors do not understand the process. Students facing financial problems and students cannot find a place to practice professional experience for the specified period of time. causing students to submit requests in accordance with the announcement of the academic activity calendar This causes an impact on students, such as not being listed in the system for class attendance. Failure to complete studies on time results in fines and increases the workload of personnel.

From the aforementioned problem Educational Services Department The Faculty of Fine and Applied Arts recognizes the importance of developing the registration process for professional experience training. To solve various problems To be in accordance with the rules and regulations of the university. The researcher therefore conducted a research study on the development of enrollment process together with field experience for undergraduate, Faculty of Fine and Applied Arts, Suan Sunandha Rajabhat University

## **OBJECTIVES**

1. To study the problem development of enrollment process together with field experience for undergraduate, Faculty of Fine and Applied Arts, Suan Sunandha Rajabhat University
2. To propose guidelines for developing enrollment process together with field experience for undergraduate, Faculty of Fine and Applied Arts, Suan Sunandha Rajabhat University

## **RESEARCH METHODOLOGY**

1. Study and review literature regarding concepts, theories, regulations, announcements, and academic calendars. Student registration Suan Sunandha Rajabhat University
2. Prepare a questionnaire. Set the content of the message to cover the topic studied. By considering that respondents can answer the facts according to the objectives set out. Then take it to an expert to check, edit, and improve for accuracy and content. and collected and analyzed to find frequencies and percentages.

3. The researcher prepared a complete survey and interview form for use in collecting data on academic personnel. Faculty of Fine and Applied Arts and collected and analyzed to find frequencies and percentages.

4. Data from the survey were used to conduct interviews and analyzed to find good practices for enrollment process together with field experience for undergraduate, Faculty of Fine and Applied Arts, Suan Sunandha Rajabhat University

## **DATA ANALYSIS**

Questionnaire is used as a tool for collecting data. and analyze the data using basic statistics including frequency, percentage, mean and standard deviation.

## **RESULT**

From a study on guidelines for of enrollment process together with field experience for undergraduate, Faculty of Fine and Applied Arts, Suan Sunandha Rajabhat University the results of the research are summarized as follows:

1. Results of the study of problems encountered in the practice of enrollment process together with field experience for undergraduate, Faculty of Fine and Applied Arts, Suan Sunandha Rajabhat University found that the overall level was at a low level. When considering, it was found that the problems encountered were arranged in order from highest to lowest, namely at a high level, consisting of students submitting application forms with incomplete related documents. With a mean of 3.85 and a standard deviation of 1.42, students had more than 1 course left to graduate. with a mean of 3.45, standard deviation of 1.35, and students submitted their request documents late. causing students to pay a fine with a mean of 3.25, standard deviation of 1.15, and there are suggestions for guidelines for developing the enrollment process together with field experience for undergraduate. Bachelor's degree Faculty of Fine and Applied Arts Suan Sunandha Rajabhat University is requesting that a technology system be used to request a request form for enrollment process together with field experience for undergraduate. To reduce the use of resources and reduce cumbersome steps and reduce the time in document delivery

2. Guidelines for developing the enrollment process together with field experience for undergraduate, Faculty of Fine and Applied Arts Suan Sunandha Rajabhat University, researchers can analyze and design system development. used to improve processes and work methods The new process can be summarized as follows: 1) The university announces the academic calendar in the reg.ssru.ac.th system. and notify students. 2) Prepare document forms into the online system. for students to download 3) Students can submit petitions through the online system 4) Faculty staff receive petitions and examine them and present them to administrators for consideration, respectively. 5) Make appointments for students to follow up on enrollment process together with field experience for undergraduate.

Development of the enrollment process together with field experience for undergraduate, Faculty of Fine and Applied Arts Suan Sunandha Rajabhat University By using online technology to develop operational processes. To be in line with the policy of Suan Sunandha Rajabhat University In terms of saving resources and using technology To enter the digital university This is in line with the idea of Intarapoo, Srifa (2018) who studied the Development of a web-based knowledge creation system for undergraduate students Suan Sunandha Rajabhat University The research results found that Web-based knowledge creation system Information Technology for Communication and Learning Course For undergraduate students Suan Sunandha Rajabhat University Consists of blended learning including offline learning activities. It is taught in regular classes. Teaching and guiding work Giving advice and

consulting online learning activities There is learning from e-learning lessons. Learning from assignments Learning from the community and has a development process of 6 steps: analysis, design, development, operation, measurement and evaluation. and improving teaching Used to develop lessons according to the web-based knowledge creation system. in the subject of Information Technology for Communication and Learning Used to experiment with a sample of 30 people. The results found that The lessons developed are more effective than the 80/80 criteria specified (E1/E2) equal to 89.14/82.36. Academic achievement is significantly higher than before learning at the 0.05 level and students are satisfied. high level Therefore, it shows that developing work by using technology can solve problems in operations. and increase efficiency in operations

## ACKNOWLEDGEMENT

Research on the development of enrollment process together with field experience for undergraduate, Faculty of Fine and Applied Arts Suan Sunandha Rajabhat University He was able to proceed until he was successful because he received great kindness and support. From the university administrators, faculty administrators, professors, and students of the Faculty of Fine and Applied Arts. that provides suggestions, ideas, and improvements to various shortcomings Until this research is completed Finally, the researcher hopes that this research will be useful for related agencies and those interested in further study.

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