

# STUDY OF PROBLEMS AND GUIDELINE OF DEVELOPMENT DISBURSEMENT DOCUMENTS IN COLLEGE OF LOGISTICS AND SUPPLY CHAIN

**Sunisa Thongbaion\* & Komson Sommanawat\*\***

*<sup>1,2</sup>College of Logistics and Supply Chain, Suan Sunandha Rajabhat University, Bangkok,  
Thailand*

*\* Corresponding author*

*E-Mail: \*Sunisa.to@ssru.ac.th, \*\*Komson.so@ssru.ac.th*

## ABSTRACT

Abstract—Project planning is an important activity for systematically organizing projects and project timelines control. Project planning is many details in each section plan, Financial is an important section for the suitability and worthiness in a project budget. This section needs checking and monitoring by the financial department for mistakes reducing disbursement documents. This research purpose to collect problems and to evaluate the disbursement documents procedure. The questionnaire was used as a research tool. The results from the 20 sample include lecturer and staff, this evaluation will be analyzed with preliminary statistics. Then, developing guidelines for disbursement documents in the financial department of the College of Logistics and Supply Chain will affect the efficiency and effectiveness of project disbursement document management in the future.

Keywords— Project planning, Disbursement documents, Financial

## INTRODUCTION

College of Logistics and Supply Chain Suan Sunandha Rajabhat University Nakhon Pathom Provincial Education Center approved the establishment of the College of Logistics and Supply Chain on March 9, 2014 from the Suan Sunandha Rajabhat University Council. separated from the College of Innovation and Management Both in terms of administration and teaching management are departments equivalent to faculties under the supervision of Suan Sunandha Rajabhat University. Have their own management regulations. The main goal is to be independent, highly flexible, and has an important mission to produce graduates with knowledge and competence in logistics and supply chain that meet the needs of the workplace. as well as producing and developing professionals in logistics and supply chain that respond and keep up with the changes of the ASEAN community and the global society. It is also ready to provide quality academic services and techniques for careers in logistics and supply chain to communities, societies and the ASEAN community. We also create knowledge, research, and innovations. Logistics and supply chain development for enterprises and society.

Administration of the College of Logistics and Supply Chain Emphasis is placed on building academic cooperation networks from both the public and private sectors to create cooperation. Both academic work, cooperative education, including work after graduation

College of Logistics and Supply Chain It is an agency in Suan Sunandha Rajabhat University. that provides education for students Both bachelor's degree, master's degree and doctoral degree, with personnel as an important supporting factor that will drive the operation of the College. in accordance with the set objectives It is essential for the personnel of the agency to use the budget that will be used to support the mission in a sufficient and fast manner. Including decision making is an important role of management that affects the organization. Having good information and tools to access information Gathering and analyzing information helps management consider options. quickly Able to anticipate and solve problems effectively and staff Financial practitioners are also critical personnel with a need for skills. Have knowledge and understanding of the work process to ensure that the work is done correctly according to the rules and regulations set by the government. But due to the current changes in laws, regulations, requirements for the practice of finance and accounting and especially the College of Logistics

and Supply Chain. It is an experimental organization to go out of the system. You can draft a declaration for yourself. So that personnel working in the finance department of the College have guidelines and operational criteria to use as the same standard. and really get to know the operational procedures

From the performance of the operations of the finance and accounting staff in the past, the practitioners have encountered problems and obstacles in the operations of both finance and accounting of internal personnel. which these problems will be used by the practitioners to study and analyze And find solutions to improve the efficiency of financial and accounting operations.

### **Objective**

1. To make the university aware of the importance of accounting and finance management.
2. To be used as basic information for improving and developing accounting and financial administration of the university in line with student needs. fast and shorten time

## **LITERATURE REVIEWS**

### **1. Quality of Work Life**

Implementation of a research project on development of financial disbursements The researcher has studied and researched the relevant body of knowledge. and collecting ideas, theories and related research which can be applied to develop guidelines for financial disbursement as follows:

#### **Satisfaction Concepts and Theories**

Satisfaction is an abstract attitude that cannot be shaped. To know whether a person is satisfied or not can be observed by a rather complex expression. It is difficult to measure satisfaction directly. But it can be measured indirectly by measuring their opinions. And expressing opinions must match true feelings in order to measure that satisfaction. The 2013 Graduate Dictionaries stated that "should" is an adjuvant of other verbs, meaning "should", for example, "should" means satisfying, satisfying, and "enough" means as much as you want. Full of needs, likes. When two Nakas are mixed together, "satisfied" means like, like what you want. This is in line with Kotchakorn Baosuwan et al. (2007) stating that satisfaction is a feeling of joy, contentment, and gratitude towards a person for something. These things will only happen when those people receive responses to what they want or meet their goals. When a person's needs are met or their goals are met to a certain extent. such feelings will decrease or not occur if that need or aim is not met.

## **METHODS**

### **1. Study of Problem**

This research was used as a questionnaire. There are questions to choose to answer to match the feelings of the respondents. and questions that allow respondents to express their opinions which are as follows:

Part 1 General Information of Respondents The form of the questionnaire is a list check.

Part 2 Distributed 100 questionnaire of assessment forms to students at the College of Logistics and Supply Chain, Suan Sunandha Rajabhat University and returned 100%.

Part 3 Checking the completeness and correctness of the assessment form after data collection has been performed.

### **2. Data analysis**

This research used statistical methods to analyze the data. The data analysis package (Statistical Package for Social Science: SPSS) was used as follows.

1). Descriptive Statistics analyzes basic data. in which the general nature of the research sample By bringing the data to find the percentage (Percentage) and mean (Mean) to describe the general characteristics of the sample.

2). Analyze data from the questionnaire based on the knowledge and understanding of the service recipients in this study. The researcher studied the document system to find flaws and find ways to develop a budget disbursement system. To be more efficient College of Logistics and Supply Chain The scores obtained from the questionnaire were analyzed for the arithmetic mean ( $\bar{x}$ ), standard deviation (S.D) and percentage. The

construction of the questionnaire used by the questionnaire on the valuation scale has 5 levels for Criteria for considering the students using the following criteria: 1= Unimportant,2= Slightly Important,3= Moderately Important,4= Important and 5= Very Important

### 3. The Result

After evaluate 100 questionnaire of the satisfaction of personnel in the College of Logistics and Supply Chain. The population is College of Logistics and Supply Chain students. Suan Sunandha Rajabhat University and present result concept are the respondent's personal information questionnaire is gender. year of study field of study and a questionnaire to measure the level of opinions of students in various fields of study.

## RESULTS

### 1. Hypothesis testing results

Part 1 General information of all 100 respondents, most of them were female students, 57 people, representing 67 percent, the rest were male students, 43 people, representing 43 percent.

Part 2 Results of the Satisfaction Study of Logistics and Supply Chain College Students towards receiving services in the area of financial disbursement payment College student satisfaction, logistics and supply chain college students To receive services in the area of financial disbursement. Overall, the level of satisfaction was at a high level ( = 2.18 ). When considering the topic, it was found that the number of officers was sufficient to provide the highest number of services. There was a high level of satisfaction ( = 3.21 ), followed by a suitable service place and good environment ( = 2.82 ), and the topic that students had the least satisfaction with was the payment system of the university. The college is modern and easily accessible( = 1.76)

**Table 1**  
**The Correlation between Quality of Work Life and Work Efficiency of Government Employees**

Quality of Work Life	Correlation value Work Efficiency
1. The service is convenient and fast.	2.81
2. The number of officers is sufficient to provide services.	3.21
3. Consulting officers give advice, advice or answer questions very well.	2.79
4. The property is suitable and the environment is good.	2.82
5. Providing services with systematic and uncomplicated operating procedures	1.93
6. Information about payments is publicized. continuously inform	1.98
7. Information is publicized through various channels to follow.	2.00
8. The timing and reasons for collecting fines are appropriate.	1.91
9. The college payment system is modern and easy to access.	1.76
10. Overview of services provided to students	2.56
total average	2.18

## CONCLUSION AND FUTURE WORK

The result of study is good that main a lot of cooperation and to create understanding for all parties in order to avoid mistakes in operations. as well as trying to make the acceptance that this study It will bring good results to all parties, both operators and agencies. until it received good cooperation from all parties and was able to complete the study until it was success factor.

1. Participation of all parties involved both the management team worker and those involved, including coordination and understanding is very important until cooperation and acceptance from all parties

2. Support received from executives of departments/organizations well supported by management Head of the office, colleagues, as well as being consulted Good advice from a qualified organization. Until being able to create works out show comparison before improvement and after improvement steps. or innovation created before improvement after improvement

## REFERENCES

- Janjira Wilasri. (2014). A study of barriers affecting the acceptance of payment via mobile devices. (M.Sc. Independent Study). Thammasat University, Faculty of Commerce and Accountancy
- Jian Thongnom (1989), A Study of Administrative and Financial Management Problems of Elementary School Administrators. Under the office of Nakhon Si Thammarat Provincial Primary Education. Master's Degree Thesis, Management Program: Education, Graduate School Srinakharinwirot University Songkhla
- Warittha Somkhaek. (2013). Factors affecting the acceptance of Mobile payment (MPs) technology among consumers in Bangkok, a case study of payment for movie tickets. (Independent Study, Independent Study, Master of Science), Thammasat University, College of Innovation, Higher Education.
- Salinee Puddee. (2013). Factors of acceptance of smart card technology in the mass transit system: a case study of rabbit cards in the BTS skytrain system. (Independent Research, Master of Science). Thammasat University, College of Innovation
- Singha Chaweasuk and Sunanta Wongchaturapat, (2016, p. 5). Theory of information technology acceptance of teachers. Faculty of Information Technology King Mongkut's Institute of Technology Ladkrabang Bangkok, PhD student Faculty of Information Technology King Mongkut's Institute of Technology Ladkrabang, Bangkok
- Peerasit Kanwanasin. Service quality. 1998 (accessed on July 15, 2018)
- Peerasit Kanuansilp, Supwatanakornwongthanawas and Rachanee Charungsirawat. (2007). Research Proposal Development. Khon Kaen: College of Local Administration. Khon Kaen University
- Dictionary, Royal Institute Edition 2011, online (2017)
- Sukontha Chankeaw. Development of the budget system. A case study of Nakhon Pathom Rajabhat University. Nakhon Pathom: Master of Science Thesis Information Technology graduate school Silpakorn University, 2010
- Preecha Sanram (1998). Potential Development of the Sub-District Administrative Organization Committee in Sub-District Development Plan Management. Master's Degree Thesis in Development Administration. Khon Kaen University
- Ozkan, S., Bindusara, G., & Hackney, R. (2010). Facilitating the adoption of e-payment systems: theoretical constructs and empirical analysis. *Journal of enterprise information management*, 23(3), 305-325.
- Ranaweera, C., & Prabhu, J. (2003). The influence of satisfaction, trust and switching barriers on customer retention in a continuous purchasing setting. *International journal of service industry management*, 14(4), 374-395.