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ENHANCEMENT OF ACCURACY OF THE CAMPUS FINANCIAL DOCUMENT.

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ABSTRACT

Accuracy of campus financial document, an information with business metrics, is essential to the creditability and trustworthiness of the university itself. Accuracy of campus financial information helps to make proper decisions regarding the allocation of resources. There are many users of accounting and financial document such as management, employees, and many variety of stakeholders. Financial document can be used as a powerful management tool to affect positive change within the higher education institutions. The purposes of this research study were to investigate the speed and accuracy of campus financial document and to offer ways to enhance both speed and accuracy of financial document in campus of Saun Sunandha Rajabht University, Bangkok, Thailand. In order to comprehend the research areas of this topic, a qualitative research technique was conducted with 15 staff people in university which were five representations of each group of staff, faculty members, and management during the summer of year 2019. The findings from the in-depth interview can be reported that the majority of three sample group had a high confidence in the accuracy of the financial document in campus. Many important decisions were making every day by relying on three aspects of campus financial information. First, it is important for campus financial information to be accuracy. Second, it is important for campus financial information to be timely. Third, it is important for campus financial information to be in simple business format that easy to comprehend.

Keyword: Enhancement, Accuracy, Campus Financial Document

INTRODUCTION

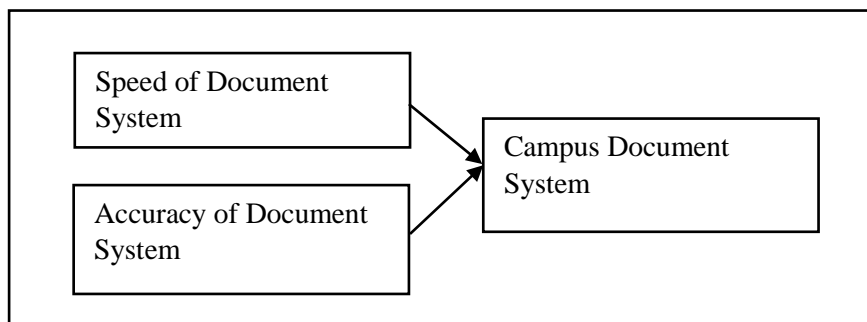
The need for important document and accounting information system increased in campus of Suan Sunandha Rajabhat University, Bangkok, Thailand, due to the high volume of business transaction and many more document required by new policy of the ministry of education. Several researches and studies have focused on the importance of important document process and system in higher education all over Thailand with different views. Some believes that it is important to follow the government format to the letter, other believes that it is important to have least errors. However, the importance of this study come from the fact that there must be a balance between speed and accuracy in the process and system of document in campus. Both speed and accuracy in document system and process are crucial for the project management, decision making, and critical meetings with high quality document and information. For information and document system in campus, it is imperative to provide high quality information in which the university's management and executives rely on in their decision making. In accurate information and document will lead to the future forecast and poor decision makings. In accuracy can cause a lot of problems for the organization and may lose many opportunities due the wrong decision making. In addition, the slowness of document also causes many of the problems such as indecision due to lack of

proper information and updated information. Therefore, it is imperative to balance both of these important factors: speed and accuracy.

In fact, accuracy of campus financial document is an information with business metrics which is essential to the creditability and trustworthiness of the university itself. Too many mistakes means low quality of information and document which means lack of creditability. Accuracy of campus financial information helps to support many important things such as to make proper decisions regarding the allocation of resources and to forecast about future strategies and plans. There are many users of accounting and financial document such as management, employees, and many variety of stakeholders who depends on accuracy of document. Financial document can be used as a powerful management tool to affect positive change within the higher education institutions. The speed of document is becoming more and more important in the age of modern technology which information and document become obsoleted so fast. The speed of information and document is critical for the decision making as much as the accuracy itself.

METHODOLOGY

The objectives of this research study were to investigate the speed and accuracy of campus financial document and to offer necessary and vital ways to enhance both speed and accuracy of financial document in campus of Saun Sunandha Rajabht University, Bangkok, Thailand. The study population included all the employees in the campus who were involved with the campus important document on a daily basis. In order to comprehend the research areas on this topic, a qualitative research technique was employed with 15 staff people in university which were five representations of each group of staff, faculty members, and management during the summer of year 2019.



FINDINGS

By employing the method of in-depth interview, the findings of this study can be reported as following. The findings from the important focus group can be reported that the majority of three sample group had a high confidence in the speed and accuracy of the financial document in campus. Many important decisions were making every day by relying on three aspects of campus financial information. First, it is important for campus financial information to be fast and accuracy. Second, it is important for campus financial information to be timely. Third, it is important for campus financial information to be in simple business format that easy to comprehend.

In terms of the accuracy of the campus document system and process, it was found that, first, there was little possibility of errors and discrepancies of the document system and process in campus. Second, the campus document system and process was reliable. Third, the

campus document system and process provided accurate information for vial decision making. Fourth, there was proper control and monitoring for the accuracy of campus document system and process continuously. In terms of the speed of the campus document system and process, it was found that, first, the campus document system and process was completed in target date. Second, the campus document system and process was prepared as requested. Third, the campus document system and process reflected a proper routine system. Fourth, there was proper control and monitoring for the speed of campus document system and process continuously.

More importantly, to be able to offer better services for the campus document system and process, there are at seven important factors to be considered. Frist, the system of campus document and process must be reliable or be able to pledge service on time, accurately, and dependably. Second, the system of campus document and process must be a special team to handle effectively with complaints and provide promptness of the services. Third, the system of campus document and process must be able to provide services with no unnecessary risk and no doubt. Fourth, the system of campus document and process must be able to provide service with competent knowledge and skills. Fifth, the system of campus document and process must be able to provide services with politeness, respect, and friendliness. Sixth, the system of campus document process must be able to have the image of trustworthiness and general positive attitudes of staff. Seventh, the system and campus document and process must be able to adjust their services to meet with the need of customers and the change in need of customers.

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